Is your IT enabling or constraining your organization?

Change ESSENTIALS

IT Assessment

In today's increasingly virtual world, digital transformation and Information Technology are more critical than ever. Many IT departments struggle to keep up with the demands and expectations of the organization. Organizations must be nimbler than ever in order to meet today's challenges and IT is often the critical enabler of change.

Is your IT organization up to the challenge?

- **Do you have effective governance?**
  - Organizationally aligned IT Strategy
  - Effective Human Capital Management
  - Managed Budgets and Cost
  - Portfolio Management
  - Service Agreements
  - Relationship Management
  - Risk Management
- **Are there gaps in your IT processes?**
- **Do you have an engaged workforce with the necessary skills in the correct roles?**
- **Has your organization developed and effectively communicated the IT Strategy and Roadmap?**

> **89% of companies have adopted a digital first strategy, but 45% of executives don't believe they have the right technology to implement digital transformation.**

What are typical outcomes of an IT Assessment?

- **Independent assessment of strengths and weaknesses**
- **Validated IT Roadmap with actionable next steps**
- **Enhanced organizational alignment**
- **Greater awareness of IT staff perceptions and capabilities**
- **Increased knowledge of IT best practices**

	Launch	Data Gathering	Analysis	Deliver Results	Action Planning
Task Name	Meet with sponsor Draft initiative launch email Review organizational documentation	Tailor survey and/or interview guides Launch survey and/or conduct interviews	Review survey and/or interview responses Analyze collected information Write findings and recommendations report	Debrief with sponsor Craft messaging for sponsor Share results with participants	Determine priorities with leadership Clarify focus areas and next steps
Client Role	Provide organizational documentation Approve messaging Announce assessment	Complete survey Participate in interviews	Respond to consultant's clarification questions	Being open to feedback	Active engagement Honest assessment of resources, capacity, and capabilities Commitment to taking action
Outcome	Participant awareness Strengthen background knowledge	Increased participant buy-in Insight into perceptions of organizational processes and capabilities	Findings and recommendations report Objective assessment of organizational strengths and weaknesses	Greater organizational awareness of strengths and weaknesses Increased organizational alignment	Realistic road-map Action Plan for top two priorities

Format

A typical assessment can be completed within 3 months and begins with one of our senior IT consultants collecting and reviewing existing IT governance and process documentation. This service offering is delivered virtually leveraging survey and video conferencing tools to collect data, interview key personnel, deliver results, and conduct action planning sessions.

About Us

Change Essentials LLC team members have extensive experience leading effective IT organizations. We have leveraged industry best practices from (ISO, NIST, ITIL, COBIT, CMMI, Agile, and PMP) in the development of our assessment tools and interview guides. Change Essentials LLC is based in VA and registered as a Woman-Owned Small Business (WOSB).

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Change Essentials has additional service offerings that can be customized and bundled to enhance your organization's ability to implement and sustain transformational change. To learn more, visit changeessentials.com

To speak to a Change Essentials Team Member about your organization's IT Assessment needs, call 703-216-1956 or contact info@changeessentials.com.